



November Meeting Minutes - Panama Riverside Friends Society Incorporated

Held online – Zoom, Oct 31, 2024

07: 07 PM - Opened with Karakia – Tea

07:51 PM – Closed with Karakia – Thomas Henry

Present: Susan (by phone), Delphina, Thomas, Tea, Matthew, Chrystelle, Dean

Absent: Nil

Apologies: Nil

Quick recap

The team discussed various community projects, including promotional collateral literature, a feasibility study, and the allocation of funds for community initiatives. They also planned to plan for upcoming events such as pop-up days, Christmas Carols, and talked about Halloween celebrations for 2025, they considered potential improvements for their block of shops in Jolson Road. The team also discussed the need for a planning session to move forward with their projects and the possibility of initiating a well-being sports tournament for young people centered around TAG football and Netball in Otahuhu. Communication was also a key theme as we continue to develop important relationships moving forward, there are several letters that are required to be written and should be used to engage with key stakeholders and community members.

General Business

There was discussion about the development of promotional collateral literature, some should be obtained now to promote the Society in the community and at events. The Mount Richmond community should be informed about upcoming events, a task that Susan has undertaken through her connections with Helia, chairperson for Richmond Residents Association. It was confirmed that 15k has been allocated to the society for a feasibility study. Dean noted that he has confirmation that 30k would be made available, Del would write to fundholders for clarification. The group discusses applying for remaining funds from Foundation North for the feasibility study. They plan to draft a letter requesting a written response from the community group about their willingness to contribute \$30,000, with \$15,000 as a minimum. The group also considers allocating funds from their recent \$50,000 grant towards community events like the Christmas carols and pop-up days. They aim to schedule a meeting to plan and allocate funds cohesively.

In the meeting, Tea discussed the upcoming pop-up days and Christmas carols, reminding everyone that funds were still available for community projects from the community fund. Dean talked about there being 5k set aside for neighbours' day and this could be now allocated to Christmas Carols in the Streets given it has not happened. Del reported that the Panama Riverside Friends Society Incorporated annual accounts were due and had been filed. Del also shared disappointing news about not getting funding for the pump track, but was actively seeking other funding opportunities. Del also mentioned that she had contacted several different companies about sponsoring parts of their food box for the Christmas carols event. The team agreed to aim for the 15th of December for

the Christmas carols event. Tea also shared that they had applied for community DIA lotteries grant funding and received \$50,000, which was a great start for the year.

The team discussed the need for a planning session to move forward with their projects. They agreed to involve Steve from the Otahuhu League Club. They also discussed the possibility of running a sports program, with Del mentioning a potential partnership with the Samoan Tag Association. The team also considered reinvigorating a well-being tournament and improving the toilet block facilities. Del suggested starting an online petition to raise awareness and push for improvements. The team agreed that Del get access to the Panama page to facilitate this and use other methods.

The team discussed concerns about the run-down shops at Panama Road, which they believe are negatively impacting the area. The burnouts and congregating late at night have many residents concerned, and a letter should be sent off asking police and council what can be done. They considered involving the community patrol and Māori Warden to address the issue but feel this is a wider community discussion needed.

The team discussed their plans for the upcoming year, including the renewal of the current contract for the after school and holiday program potential partnerships with other organisations. They also discussed the possibility of re-installing their programs in the community and planning a session to outline all their projects. The team also discussed the decline of their pump track proposal, but remained optimistic about resubmitting with a different approach. Lastly, they discussed the progress of their Christmas Carol event and the list of companies they have approached for support.

The team discussed potential improvements for their block of shops, including the possibility of community engagement through a cleanup, tree planting and other beautification events. They also considered reaching out to PD for assistance with the block of shops, as they are looking for community purposes. The team agreed to contact PD for free resources to help with these projects.

The group discusses plans for celebrating Halloween in Panama next year. They also talked about the end of funding for ATWC group and how that group may or may not continue to be part of their community. As a community it was important that everyone be involved in what the future looks like and for this reason a letter should also be drafted and sent to others, The Council, Waka Ama, ORRLFC, PRS, ATWC and others so that this important consultation can occur for the best outcomes to be achieved for Panama Riverside.

Financial

The profit and loss statement alongside the Treasurers report was presented to the meeting.

The email attached is confirmation from Lotteries Community funds for the grant of \$50,000 and will be deposited to our account on 4th November.

Action Points

Tea and Del - Letters be sent to related parties regarding plans for after school and holiday programs for Tamariki in Panama Riverside with a meeting called for this purpose.

Tea – letter to council re toilet facilities for Panama Riverside as unacceptable as currently stands.

Del - draft and circulate a respectful letter/ email to the community fund committee requesting clarity on allocated funds and potential support for Christmas Carols in the Streets and pop-up events.

Dell to contact PD (Periodic Detention) about potential assistance in renovating the Panama Road shops and involvement in community projects such as clean ups.

Tea - arrange a meeting with Tu Manawa.

Matt to organize the first pop-up fun Friday event on December 8th.

Everyone - to schedule a full-day planning/ weekend session to review projects and revise short-term and long-term plan.

Del to start an online petition for the toilet block and circulate the Treasury report and Christmas Carol event updates via email.

It was agreed that applications to other funding sources be sought immediately to cover the shortfall required to have the feasibility study started.

Moved: Thomas, Seconded: Dean

The committee agree that a planning strategic hui be held for the committee to develop plans for the community, this would be held as a weekend program. Tea to explore and report back to everyone.

Moved: Tea, Seconded: Matthew

07:51 PM – Closed with Karakia – Thomas Henry

Signed Dean Napa Date 7th November 2024

Chairman

Dean Napa